



Kentucky Environmental Education Council (KEEC)
Certification Advisory Committee Meeting
July 16, 2014

Meeting Location: Room C107B, Transportation Cabinet, 200 Mero Street, Frankfort, KY

Meeting Time: 1:00 p.m. Eastern

Committee Members in Attendance: Billy Bennett, Vivian Bowles, April Haight, Kazi Javed, Ginny Lewis, Peggy Nims, Elizabeth Schmitz, Deb Spillman, Pattie Stivender, Carol Young, Carroll Young

Absent Members: Joe Baust, Roberta Burnes, Ashley Hoffman, Doug McCoy, Cheryl Messenger, Merin Roseman, Henrietta Sheffel, Melinda Wilder, Terry Wilson

Staff in Attendance: Michelle Shane, Wesley Bullock

Others in Attendance:

Meeting Introduction

Ms. Schmitz welcomed new members and provided an overview of the changes to membership required to meet NAAEE accreditation standards.

Training on NAAEE Guidelines

The committee reviewed the 2010 NAAEE Guidelines for the Preparation and Professional Development of Environmental Educators and conducted an activity based on the guidelines.

Reciprocal Certification Application

The committee reviewed a draft of the reciprocal certification requirements and application and suggested changes. Rather than require reciprocal applicants to complete a course on environmental education that is specific to Kentucky, the committee agreed that having applicants attend the recertification course was sufficient to fulfill the goal of involving the applicants in EE in Kentucky.

Recertification Course and Reunion

The committee recommended holding the PEEC reunion in conjunction with the KAEE Sustainability Symposium in May 2015. In order to ensure that all applicants would have sufficient opportunity to attend, the committee's recommendation for the recertification course is to do a webinar, record it, and use the recording as an alternative way to complete the requirement.

Marketing Plan

In order to meet the NAAEE accreditation requirement of actively reaching out to diverse populations, the Committee brainstormed populations of potential environmental educators in Kentucky, listing them as having either good representation or limited representation in the current course. The committee then brainstormed ideas to market the course to those groups with limited representation and assess their needs.

Review of CE Reports

The committee approved the review of CE reports conducted by Ms. Shane and recommended that staff conduct the review each year, with the help of committee members if necessary.

Course Fees for Returning Students

The committee recommended that people re-taking the course pay $\frac{1}{4}$ of the course fee for each workshop that they attend in the following year. For example, if they only missed one workshop, they would pay $\frac{1}{4}$ of the registration fee, but if they missed two workshops, they would pay $\frac{1}{2}$ of the registration fee. This will cover the additional costs without being unfair to those who have only one workshop to attend.

DRAFT