



Kentucky Environmental Education Council (KEEC)
Summer Council Retreat
July 28-29, 2015

Meeting Location: Shaker Village at Pleasant Hill, Harrodsburg, KY

Meeting Time: July 28, 1:00 p.m. Eastern; July 29, 8:30 a.m. Eastern

Council Members in Attendance: Chair Horace Brown, Vice Chair Cheryl Messenger, Lona Brewer, Karin Ceralde, Billie Hardin, Marcus Norton, Karen Reagor

Absent Members: Greg Higdon, Gordon Garner

Staff in Attendance: Elizabeth Schmitz, Wesley Bullock

Others in Attendance: Brenda Roseman, Notary Public; Billy Bennett, Kentucky University Partnership for Environmental Education

Meeting Introduction

The meeting was called to order by H. Brown at 1:07 PM. Introductions were made around the table.

Confirmation of Public Notice

KEEC staff confirmed that the meeting was publicized on the agency website and through a press release as required by Kentucky Open Meetings Law.

April Meeting Minutes

The Council discussed who moved and who seconded to adjourn the April meeting, and the April meeting minutes were modified to reflect that information.

Minutes Review

⇒ At 1:14 PM, L. Brewer moved to approve the April minutes as amended. K. Ceralde seconded. All were in favor; none were opposed. The motion passed.

Agenda

E. Schmitz reviewed the agenda with the Council and asked for any modifications. None were offered.

Motion to Approve Agenda

⇒ At 1:24 PM, L. Brewer moved to approve the agenda for the remainder of the meeting. M. Norton seconded the motion. All were in favor; none were opposed. The motion passed.

K. Reagor joined.

Open Meetings

The Council reviewed “Your Duty under the Law” and Open Meetings requirements that apply to KEEC and discussed the difficulty of getting a quorum in the various advisory committees of the Council.

Motion to allow Exec. Director to Make Committee Membership Rules

⇒ At 2:05 PM, M. Norton moved to allow the Executive Director to make committee membership rules within Kentucky law. K. Ceralde seconded the motion. All were in favor; none were opposed. The motion passed.

Sending Council Materials to KDLA

The Council discussed which materials from Council meetings should be sent to KDLA.

Motion to Break

⇒ At 2:30 PM, C. Messenger moved to take a 15-minute break. K. Reagor seconded. All were in favor; none were opposed. The motion passed.

Meeting called to order at 3:00 p.m.

PEEC Evaluations

The Council reviewed the workshop and instructor evaluations from the Professional Environmental Educator Certification course.

B. Roseman entered the meeting.

B. Hardin entered the meeting.

Oath of Office

B. Roseman conducted an Oath of Office. All Council Members raised their right hands and recited the entire Oath of Office.

B. Roseman exited the meeting.

Introductions were made around the table.

Motion to Approve Prior Business

⇒ At 4:17 PM, L. Brewer moved to approve all prior business of the Council. K. Reagor seconded the motion. All were in favor; none were opposed. The motion passed.

Volunteer Hours

The Council reviewed what should be included in reports of hours volunteered on behalf of the Council.

Reinstatement Course Application

The Council reviewed the Reinstatement Course Application and requirements.

Motion to Break

⇒ At 4:37 PM, K. Reagor moved to break until 6:30. C. Messenger seconded. All were in favor; none were opposed. The motion passed.

Called to order at 6:45 p.m.

Budget

The Council reviewed the budget, including staffing requirements and possible solutions to a projected shortfall. The Council asked to be given a budget true-up at the January 2016 Quarterly Council Meeting.

Printing Estimates

The Council reviewed three printing estimates each for the Master Plan and the Executive Summary.

Motion to Print Master Plan

⇒ At 8:00 PM, K. Reagor moved to move forward with printing 50 of the full Master Plan and 250 of the Executive Summary from the Transportation Cabinet. M. Norton seconded. All were in favor; none were opposed. The motion passed.

KAEE Conference

The Council discussed attendance and sponsorship opportunities at the 2015 KAEE Conference.

Other Conferences

The Council discussed KEEC presence at the Governor's Conference on Energy and the Environment and the 2015 NAAEE Conference, and other opportunities to promote the "Let's Go Outside" license plate.

Motion to Break

⇒ At 8:45 PM, M. Norton moved to break. K. Ceralde seconded. All were in favor; none were opposed. The motion passed.

July 29, 2015

Billy Bennett entered the meeting.

Called to order at 8:37 a.m.

Year in Review

The Council reviewed what goals of the LLLIII have been achieved, a slide show of highlights from the year, and the Executive Director's Summary of Accomplishments based on the priorities of the statutes that established the agency.

Work Plan

The Council reviewed the Executive Director's Work Plan for the upcoming year.

License Plate Marketing Plan

The Council reviewed the marketing plan for the "Let's Go Outside" specialty license plate.

Motion to Break

⇒ At 9:52 AM, K. Reagor moved to break. M. Norton seconded. All were in favor; none were opposed. The motion passed.

Resume at 10:02 a.m.

Work Plan

The Council resumed discussing the work plan.

Master Plan Executive Summary

The Council reviewed the current draft of the Executive Summary and made suggestions to improve the document's readability.

Master Plan and Strategic Planning

The Council reviewed the connection of the Master Plan to strategic planning and chose to rely on the Executive Director's Work Plan as a strategic plan.

KELP IAT

The Council reviewed the progress of the Kentucky Environmental Literacy Plan Implementation Advisory Team and funding for implementation awarded to the Kentucky Association for Environmental Education.

ISEE

The Council discussed the strategic planning for implementation of the Environmental Education Master Plan at the last meeting of the Interagency Subcommittee on Environmental Education.

2015-16 Council Meeting Schedule

The upcoming schedule of Quarterly Council Meetings is:

- October 28, 2015, Berry Hill Mansion
- January 27, 2016
- April 27, 2016
- July 26-27, 2016
- October 26, 2016

Motion to Adjourn

⇒ At 11:59 AM, K. Reagor moved to adjourn. K. Ceralde seconded. All were in favor; none were opposed. The motion passed.