



Kentucky Environmental Education Council (KEEC)
Council Meeting Minutes
February 8, 2023

Meeting Location: Mayo-Underwood Building, Room 439, 500 Mero St., Frankfort, KY, and virtual

Meeting Time: 1:00 p.m. Eastern

Council Members in Attendance: Chair Ryan Green, Vice Chair Sarah Cummins, Tresine Logsdon, Brad Mitzelfelt, Ashley Wilmes

Absent Members: Ben Allen, Katie Dailinger, Dr. Hugh Henry,

Staff in Attendance: Billy Bennett, Wesley Bullock, Ashley Mike

Others in Attendance: April Abshire

A. Introduction

1. The meeting was called to order by R. Green at 1:11 PM. W. Bullock confirmed that public notice of the council meeting was given, as required by open meetings law.
 - a. Action: Swearing in of Council Members. April Abshire, paralegal consultant for the Education and Labor Cabinet, and notary public, administered the oath of office to T. Logsdon. A. Abshire then left the meeting.
2. Quorum. Of the eight council members, four were present. Council operating policies require greater than 50%, so the number of quorum was not met.
3. Action. Motion to approve December 2022 Council Meeting Minutes: ⇨ At 1:09 PM, A. Wilmes moved to approve the minutes of the December Council Meeting. T. Logsdon seconded. All were in favor. None were opposed. The motion passed.
 - a. S. Cummins noted that H. Henry was listed as present on the notes, and he was not present. The minutes were approved with that change.
4. Welcome and introductions. All members present introduced themselves.
5. Travel forms. W. Bullock said he would send travel forms to members in attendance with instructions
 - a. S. Cummins asked that the website be updated with the new council members present.

B. Council Leadership

1. Action: Council Retreat location and date. S. Cummins proposed moving to the week of July 24. Based on feedback, this date was not better than the August 8-9, so the council decided to stick with the dates as proposed. The council also agreed to the meeting space, lodging, and meal plan by consensus. KEEC will go ahead with finalizing the contract with Shaker Village.

C. Council General Updates

1. Update: Environmental Education Leadership Corps. W. Bullock notified the council that EELCorps was asked to transfer 8 Member Service Years and roughly \$172,000 in federal funds to another program. The transfer would leave EELCorps with a higher amount of federal funding per MSY, and a lower target for host site cost share matching funds, giving the program more flexibility. A. Mike announced that Eric Annala left as Member Coordinator, so she will be taking over his responsibilities until a replacement can be found. She also announced that Serve Kentucky would be visiting EELCorps for routine monitoring on February 17. She reported a lot of interest for next year from potential new site partners. She said there are 18 current members and 13 onboarding through Cleaner World Project. KEEC will learn about the application for next year's grant at a meeting with Serve Kentucky on February 9. T. Logsdon asked for clarification on the timeline for host sites and member recruitment.
2. Update: Summer Enrichment Program. B. Bennett explained that the program is currently unfunded, but we have possible funding opportunities through the Lt. Gov's office.
4. Update: Professional Environmental Educator Certification. W. Bullock reported that the Workshop 3 location changed, and he has made reservations for the 2023-24 PEEC course. T. Logsdon reminded W. Bullock about the \$2000 stipend for FCPS teachers.
5. Update: Kentucky Green & Healthy Schools and US Department of Education Green Ribbon Schools. B. Bennett reported on efforts to coordinate with the Kentucky Association for Environmental Education to conduct green schools programs. S. Cummins asked about how the partnership would work, and asked to be part of the conversation with KAEE. W. Bullock reported that KEEC has received 3 US Department of Education Green Ribbon Schools applications for nomination, and plans to nominate at least 2 for awards, due February 15.
6. Update: Professional development. B. Bennett reported that he plans to attend the America's Service Commissions conference in New Orleans in May, and EELCorps program staff will attend the virtual conference in June. T. Logsdon recommended attending the Green Schools National Conference usually in early March.

D. Budget

1. Update: Quarterly budget report and projections. W. Bullock reported that the change to the EELCorps grant will allow KEEC to charge some expenses, like office space and technology, to the grant for the first time this year. R. Green offered to help with the cabinet cost allocation. That will help offset some of the cabinet's indirect charges to the agency restricted fund. He also reported that the agency received a federal appropriations increase on February 1. R. Green asked W. Bullock to look into the bill vehicle for the federal appropriations increase.
2. Update: AmeriCorps grant budget. W. Bullock said that the elements of the AmeriCorps budget have been covered previously.

E. Council meeting adjournment

Motion to Adjourn: \Rightarrow At 2:53 PM, T. Logsdon moved to adjourn. S. Cummins seconded. All were in favor; none were opposed. The motion passed.

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