

**ACTION: QUARTERLY BUDGET REPORT**

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**Recommendation**

That the Kentucky Environmental Education Council approve the below budget reporting on the first quarter of Fiscal Year 2019.

**Explanation**

- Revenue
  - KEEC received a \$9500 grant from Toyota for the Professional Environmental Educator Certification course and a \$1000 grant from the Walmart Foundation.
  - Host site contributions will be lower than expected because several host sites were not able to bring on Environmental Education Leadership Corps members for full-year terms
- Expenditures
  - Personnel costs will reflect that fact that there are 7 pay periods in the first quarter of each fiscal year and 5 pay periods in the fourth quarter.
  - AmeriCorps grant expenses are increasing, but will continue to be less than projected, because several host sites were not able to bring on Environmental Education Leadership Corps members for full-year terms.
  - All AmeriCorps expenses paid by the fiscal agent, including Program Director and member personnel expenses, are reflected in the “Program Supplies and Services” category because they are paid through a contract.
  - KEEC will exceed the required match for the EPA grant because of the funds spent on the Kentucky Green and Healthy Schools Coordinator temporary position from October through December 2018.

<b>REVENUE</b>	<b>FY2019</b>					
	<b>Description</b>	<b>Projection</b>	<b>Q1 Actual</b>	<b>Q2 Actual</b>	<b>Q3 Actual</b>	<b>Total</b>
KRS 224.10-250 - Civil penalties	\$150,000	\$0	\$150,000	\$0	\$150,000	100%
KRS 224.43-505 - Interest on Pride Fund	\$120,299	\$120,299	\$0	\$0	\$120,299	100%
General Fees From Public	\$4,450	\$1,200	\$675	\$1,750	\$3,625	81%
Misc Private Grants & Gifts	\$9,500	\$0	\$9,500	\$1,000	\$10,500	111%
EPA Grant	\$28,555	\$14,955	\$2,661	\$4,308	\$21,923	77%
AmeriCorps Planning Grant	\$24,995	\$7,871	\$0	\$0	\$7,871	31%
AmeriCorps EELC Grant	\$201,269	\$0	\$15,301	\$47,170	\$62,471	31%
Host Site Contributions	\$120,000	\$0	\$50,625	\$13,594	\$64,219	54%
Carry forward balance	\$203,346	\$203,346	\$0	\$0	\$203,346	100%
<b>Total:</b>	<b>\$862,413</b>	<b>\$347,669</b>	<b>\$228,762</b>	<b>\$67,821</b>	<b>\$644,253</b>	<b>75%</b>

<b>EXPENDITURES</b>	<b>FY2019</b>					
	<b>Description</b>	<b>Projection</b>	<b>Q1 Actual</b>	<b>Q2 Actual</b>	<b>Q3 Actual</b>	<b>Total</b>
Personnel	-\$175,539	-\$57,346	-\$50,434	-\$43,086	\$150,867	86%
Office and Technology	-\$11,289	-\$2,265	-\$1,910	-\$1,213	-\$5,387	48%
Travel and Meetings	-\$38,159	-\$6,120	-\$6,826	-\$6,454	-\$19,400	51%
Program Supplies and Services	-\$362,115	-\$34,653	-\$38,676	-\$45,935	\$119,264	33%
Grants	-\$18,854	-\$3,864	-\$1,800	-\$1,000	-\$6,664	35%
<b>Total:</b>	<b>-\$605,956</b>	<b>\$104,247</b>	<b>-\$99,646</b>	<b>-\$97,688</b>	<b>\$301,581</b>	<b>50%</b>

<b>EXPENSES - EPA</b>	<b>FY2019</b>					
	<b>Description</b>	<b>Projection</b>	<b>Q1 Actual</b>	<b>Q2 Actual</b>	<b>Q3 Actual</b>	<b>Total</b>
Personnel	-\$11,109	-\$10,391	\$0	\$0	-\$10,391	94%
Office and Technology	\$0	\$0	\$0	\$0	\$0	
Travel and Meetings	-\$6,628	-\$3,347	-\$431	\$0	-\$3,778	57%
Program Supplies and Services	-\$3,550	-\$1,895	-\$2,011	\$0	-\$3,906	110%
Grants	-\$13,854	-\$3,864	-\$1,800	-\$1,000	-\$6,664	48%
<b>Total:</b>	<b>-\$35,141</b>	<b>-\$19,497</b>	<b>-\$4,242</b>	<b>-\$1,000</b>	<b>-\$24,739</b>	<b>70%</b>

<b>EXPENSES - EPA MATCH</b>	<b>FY2019</b>					
	<b>Description</b>	<b>Projection</b>	<b>Q1 Actual</b>	<b>Q2 Actual</b>	<b>Q3 Actual</b>	<b>Total</b>
Personnel	-\$3,752	-\$1,000	-\$9,416	\$0	-\$10,416	278%
Office and Technology	\$0	\$0	\$0	\$0	\$0	
Travel and Meetings	\$0	\$0	-\$500	\$0	-\$500	
Program Supplies and Services	-\$2,917	\$0	-\$1,088	\$0	-\$1,088	37%
Grants	\$0	\$0	\$0	\$0	\$0	
<b>Total:</b>	<b>-\$6,669</b>	<b>-\$1,000</b>	<b>-\$11,004</b>	<b>\$0</b>	<b>-\$12,004</b>	<b>180%</b>

<b>EXPENSES - AMERICORPS</b>	<b>FY2019</b>					
	<b>Description</b>	<b>Projection</b>	<b>Q1 Actual</b>	<b>Q2 Actual</b>	<b>Q3 Actual</b>	<b>Total</b>
Personnel	\$0	\$0	\$0	\$0	\$0	
Office and Technology	\$0	-\$25	-\$166	\$0	-\$191	
Travel and Meetings	-\$3,836	\$0	-\$285	\$0	-\$285	7%
Program Supplies and Services	-\$286,710	-\$357	-\$31,582	-\$43,913	-\$75,852	26%
Grants	\$0	\$0	\$0	\$0	\$0	
<b>Total:</b>	<b>-\$290,546</b>	<b>-\$382</b>	<b>-\$32,032</b>	<b>-\$43,913</b>	<b>-\$76,328</b>	<b>26%</b>

